



**SANTHIRAM COLLEGE OF PHARMACY**  
 Approved by Govt. of A.P., A.I.C.T.E & P.C.I. - NEW DELHI,  
 Affiliated to Jawaharlal Nehru Technological University, Anantapur-515002  
 NH40, NERRAWADA, NANDYAL, KURNOOL DIST. A.P.-518501

**Ref: SRCP/CAC/ AY 2023-24-I/July-23**

**Date: 24.07.2023**

**Dr. C. Madhusudhana Chetty**

M.Pharm, Ph.D., MBA

Principal


**CIRCULAR**

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 01.08.2023 at 11.00 A.M in Principal chamber. All the members shall attend without fail,

**Agenda:**

1. Members of the committee should give their suggestions and directions for the Smooth running of the college in academic aspect.
2. Subject allotment Workload for faculty.
3. Framing of time tables for class work.
4. To discuss about final year project allotment, practice school, industrial visit and hospital posting schedules of various courses.
5. To discuss about preparation of Question Bank and lecture schedule.
6. Final year projects- departments to form project review committee
7. Review on result analysis of AY 2022-23/II Sem
8. Inviting proposals for purchasing of library books, instruments, glass wares, chemicals etc.
9. Review on students' performance in competitive examinations and placements & training.
10. Review on research activities and publications
11. Review on Seminars and conferences
12. About monthly attendance.
13. Any other issues

S.No	Name of the member	Designation	Signature
1	Dr. C. Madhusudha Chetty	Chairman	
2	Dr. R.E. Ugandar	Member	
3	Dr. S.V. Suresh Kumar	Member	
4	Dr. L. Siva Shankar Reddy	Member	
5	Dr. A.V. Badrinath	Member	
6	Mr. K. Ravi Kumar	Member	
7	Dr. Shaik Muneer	Member	
8	Mr. K. Sampath Kumar	Member	
9	Mr. R. Niranjana Kumar	Co-Ordinator	

  
**PRINCIPAL**  
 Santhiram College of Pharmacy  
 NH-40, Nandyal-518501, A.P.





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## Minuets of College Academic Committee (CAC) which held on 07.08.2021

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2021-22 I SEM and reviews/suggestions are recorded as follows.

S.no	Particulars	Enclosures	Action taken / Remarks
1	Subject allotment for faculty in pharmacy	Annexure-I	Subjects were allotted to the faculty as per their concerned department with not more than 22 hrs/week
2	Time tables framing for the class work	Annexure-II	Timetable for all classes & Utilization free staff for academic discipline was resolved.
3	Institution & Academic calendars and examination cell	Annexure-III	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
4	project allotment, practice school, industrial visit and hospital posting schedules of various courses	Annexure-IV	Project allotment, schedules of practice school, industrial visit & hospital postings finalized
5	Question Bank and lecture schedule	Annexure-V	Question Banks, Lesson plans, schedules were invited from the faculty and submitted
6	Project review committee	Annexure-VI	Instructions given to project review committee regarding review meeting dates, completion in stipulated time period etc.,
7	Result analysis	Annexure-VII	University examination results were reviewed and directed for better results.
8	Proposals for Instruments, library books, glassware & chemicals purchase	Annexure-VIII	Instruments, library books, glassware, chemicals purchase orders were proposed and initiation for purchasing and repair of instruments etc.
9	Review on students' performance in competitive examinations and placements & training	Annexure-IX	Placement & training facilities for students and performance in competitive examination were reviewed.
10	Review on research activities and publications	Annexure- X	Research activities & publications of staff members reviewed and initiated to publish in Scopus & SCI journals only
11	Review on Seminars and conferences	Annexure- XI	Staff & Students performance in Seminars and conferences were reviewed.
12	Review on Student attendance	Annexure- XII	Student attendance condonation, detained and dropout students were reviewed.

  
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Date: 01.08.2023

**MEMBERS ATTENDED FOR THE MEETING**

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@srcpnandyal.edu.in	
2	Dr. R.E. Ugandar Prof. of Dept. of Ph.Practice	Member	8618910930 drugandar@srcpnandyal.edu.in	
3	Dr. S.V. Suresh Kumar Prof. of Dept. of Ph.Cognosy	Member	9704057675 svsureshkumar@srcpnandyal.edu.in	
4	Dr. L. Siva Shankar Reddy, Prof. of Dept. Ph. Analysis	Member	9885697242 lsivasankarreddy@srcpnandyal.edu.in	
5	Dr. A.V. Badrinath, Prof. of Dept. Ph. Pharmaceutics	Member	9440916296 badrinath@srcpnandyal.edu.in	
6	Mr. K. Ravi Kumar, Prof. of Dept. Indl. Pharmacy	Member	9704129298 kravikumar@srcpnandyal.edu.in	
7	Dr. Shaik Muneer, Prof. of Dept. Ph. Chemistry	Member	9440046268 smuneer@srcpnandyal.edu.in	
8	Mr. K. Sampath Kumar NSS Co-Ordinator	Member	8331819361 ksampath@srcpnandyal.edu.in	
9	Mr. R. Niranjana Kumar, Exam cell I/c	Co-Ordinator	8125004838 niranjana@srcpnandyal.edu.in	

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2(f) recognition by UGC Act, 1956., An ISO 9001:2015 Certified Institute

NH – 40, NANDYAL, 518501, Nandyal (Dt), A.P., INDIA.

Ref: SRCP/CAC/ AY 2023-24-I/Dec-23

Date: 26.12.2023

Dr. C. Madhusudhana Chetty

M.Pharm, Ph.D., MBA

Principal

## CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 02.01.2024 at 11.00 A.M in Principal chamber. All the members shall attend without fail,

### **Agenda:**

1. Members of the committee should give their suggestions and directions for the Smooth running of the college in academic aspect.
2. Subject allotment Workload for faculty.
3. Framing of time tables for class work.
4. To discuss about final year project status of various courses.
5. To discuss about preparation of Question Bank and lecture schedule.
6. Final year projects- departments to form project review committee
7. Review on result analysis of AY 2023-24/I Sem
8. Review on research activities and publications
9. Review on Seminars and conferences
10. About monthly attendance.
11. Any other issues

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Date: 02.01.2024

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1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@srcpnandyal.edu.in	
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2	Time tables framing for the class work	Annexure-II	Timetable for all classes & Utilization free staff for academic discipline was resolved.
3	Institution & Academic calendars and examination cell	Annexure-III	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
4	Final year project status of various courses of various courses	Annexure-IV	Project allotment, schedules of practice school, industrial visit & hospital postings finalized
5	Question Bank and lecture schedule	Annexure-V	Question Banks, Lesson plans, schedules were invited from the faculty and submitted
6	Project review committee	Annexure-VI	Instructions given to project review committee regarding review meeting dates, completion in stipulated time period etc.,
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